

## Education Case Study

# Adams 12 Five Star School District



Equitrac Office v2.5.4™



### The Challenge:

- To improve document management and streamline the flow of information while integrating with the current technology.

### The Solution:

- The District replaced all light lens copiers and many networked printers with Xerox Document Centres with scanning capabilities in combination with Equitrac Office, Xerox DocuShare, and FlowPort software.

### The Results:

- A comprehensive solution that addresses hardware needs, plus adds functionality that will allow Adams 12 School District to maximize learning opportunities for each student.



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## Customer Profile

Adams 12 School District, located in Thornton, Colorado, is one of the largest school districts in the Denver Metro area serving over 31,000 students in forty-three different locations.

## The Challenge

The Adams 12 School District's copying and printing functions did not integrate with or support their current technology infrastructure. Printer assets and expenses were out of control, and they had no method to track copy and print volume. The District needed to improve paper document management as well as streamline the flow of information internally and externally. Money, time and effort had been spent District wide to implement computers, software, networking and to support technology on the front end of a system yet the back end – the output devices – were outdated and inefficient in providing teachers an end to end technology solution.

### Hard Copy Output Assessment

Adams 12 had no paper document management processes and no ability to track or monitor copier and print usage. When teachers/staff utilized the Print Shop for large run length jobs, it took up to 3 days via mail to submit the jobs. The District's ability to access, print and share knowledge was limited. The majority communicated via hard copy information.

The district's 27,030 students, averaged 365 documents per month, or 17 per day, at a cost of \$6.53 per month per student.

Equipment	# of Units	Model Types	Impressions Per Month	Avg. Cost/Print	Costs
Light Lens Copiers	147	23	3.9 Million	\$.007	28K/month
Printers	493	93	1.4 Million	\$.0676	93K/month/ supplies only
Risographs	64	1	3.6 Million		24K/month
Print Shop			1 Million		32K/month
Total:	704	117	9.9 Million		\$177K/month

## The Solution

Xerox Document Centres with scanning were installed throughout the District, enabled with Equitrac's Office, and Xerox DocuShare and FlowPort software. By removing all light lens copiers and most networked printers, the District can track print and copy usage for each school, generating reports on an individual, department or school level. The Principal of each school is responsible for monitoring machine usage against the schools annual volume allotment. Schools scan jobs directly to the District

Print Shop for quicker turnaround, and now the District has a quicker, easier, and freer means of exchanging ideas and information with DocuShare and FlowPort. In addition, the cost per student will be reduced to \$6.48 per student, and the District will save a minimum of \$17,000 annually. The result is a comprehensive solution that addresses hardware needs, plus adds functionality that will allow Adams 12 School District to maximize learning opportunities for each student.

### New Technology Output Assessment

Equipment	Cost/Impression	Monthly Cost
Xerox Document Centre Systems	base cost	\$41,994
	3.9 million impressions @ \$.0093	\$35,938
Xerox 2125N/ Phaser 850N printers inc. Printer Map Enterprise Printer Management software and training	1.37 X \$.03	\$41,000
Print Shop		\$32, 375
Risographs		\$23, 723
Totals:		\$175, 106



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## The Results

A total of 136 Document Centre units were installed (470's in Administrative Building, and 545/555's in schools), all were networked and over half of the machines were installed with scanning.

- Enabled with Equitrac's Office, and Xerox DocuShare and FlowPort.
  - Ability to easily transfer documents electronically enhances communication internally, with students, with parents and with the public.
  - An easier, freer, means of exchanging ideas, information and best practices
  - Collaborative work processes and sharing of best practices improves document content.
  - Electronic document management alleviates logistical problems of paper document management, and provides easier access to amendment of documents
  - A 50% savings on printers offsets cost of digital equipment
- 136 Document Centre products (400 series in Administration Building, 500 series in schools). All multifunctional machines are networked, half the units enabled with scanning, scan to email, all units have finishers and more features than previous technology
- Most networked printers will be consolidated to drive volume to more cost effective Document Centres (Every 100,000 prints migrated to Document Centres saves the District minimally \$2,280—out of millions of prints annually)
- Installed Equitrac's Office to monitor/ track walk up copies and network prints. Office software seamlessly integrates with Document Centres as an additional device, or keypad is not required on the machine. A monthly report is generated reflecting individual use, total school volume to measure annual volume allotment per school. This provides fact based support for further cost containment. This software makes the end user "more aware" or conscious for what is being copied or printed.
- With scanning and scan to email capability, schools can now scan jobs directly to Print Shop for quicker turn around time, scan information directly to Administration Building, scan hard copy documents to their computer for editing and electronic archiving versus re-creating documents which are manually filed.
- The District has the ability to make information readily accessible and streamline the way information is shared amongst the District and the school community by using DocuShare and FlowPort software. They can electronically send documents to multiple destinations simultaneously minimizing the labor and cost of traditional methods. (school courier, US Mail, or multiple steps)

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getting results.***

***Together we can.***

### For more information

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